



Teacher of The Year

DONATE AND DESIGN A CENTERPIECE for your Teacher of the Year Nominee and your School's Tables

NO OUTSIDE ALCOHOL ALLOWED

The Tustin Public Schools Foundation is offering each school the opportunity to make a centerpiece for its Teacher of the Year Nominee's table and other tables with your school's guests at the Teacher of the Year Dinner. Please coordinate with your principal, secretary, and PTO/PTA so your efforts are not duplicated. You are not limited to one centerpiece. You may bring a centerpiece for each of your school's tables (one to five tables). Contact Laura@tpsf.net if you have any questions. If your school is interested in participating, please follow these guidelines:

- ◆ **NO OUTSIDE ALCOHOL** may be brought to the event. A full bar is available at the event and wine may be purchased for the table in advance [here](#).
- ◆ Centerpiece(s) must not be taller than 15 inches and no wider than 15 inches and can include live plants and/or live flowers. See attached examples from previous years.
- ◆ Feel free to use your imagination by including in your centerpiece:
 - School colors, mascot, and slogan
 - Honoree's hobbies, favorite things, subject taught/clubs/activities
- ◆ Not allowed:
 - No balloons or any items taller than 15 inches that will block the view of other guests
 - No confetti
 - No table overlays

This is not a contest! Have fun showing your school spirit and your support of your Teacher of the Year nominee. Yes, the honoree can keep the centerpiece. We won't have an exact table count until after reservations close on April 29th.

DELIVERY AND SET UP INSTRUCTIONS

- ◆ Deliver and set up the centerpiece(s) at The Irvine Marriott Hotel in Irvine the day of the Dinner between 4:00 and 4:30.
- ◆ Centerpiece(s) placement **must be completed by 5pm**. You can also send the centerpiece with someone who's attending the dinner, if you'd like.

IMPORTANT!

- ◆ Any items that are over the top and not compliant with the guidelines above will be confiscated.
- ◆ Keep decorations to a minimum, please. We have many event related items that will already be on the table.
- ◆ Salads are pre-set and cannot be moved.
- ◆ Please be respectful of hotel staff arranging the place settings. Tables will be set for a full dinner service: glasses, plates, utensils, bread plate, coffee cup and saucer, bread basket, and water pitcher.
- ◆ Decorations are secondary to a smooth dinner service.

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CENTERPIECE SAMPLES

